



*Branch Established October 2, 2001*

**AMERICAN ASSOCIATION OF  
UNIVERSITY WOMEN  
CALIFORNIA ONLINE BRANCH  
MINUTES OF BOARD BUSINESS  
CONDUCTED VIA EMAIL  
July - September 2019**

**Board Members:**

Harriet Tower, President  
Shelley Mitchell, Treasurer  
Sandy Kirkpatrick, Program VP  
Jan Cook, Membership VP  
Cathy Foxhoven, AAUW Funds VP  
Shelly Johnson, Communications Chair

**July**

- Received Q4 financial report and proposed budget for 2019-20. (They were discussed during July 15 conference call.)
- Shared reports of AAUW Funds contributions credited to the branch in order to evaluate branch goal re AAUW Funds.
- Reported results of year end survey sent to 71 members. There were 33 responses.
- Proposed agenda items for July 15 board conference call.
- Received draft of Q4 minutes of business conducted by email. (They were discussed during July 15 conference call.)
- Received, reviewed, corrected, and approved the minutes of the July 15 board conference call. They were posted on website.
- President announced that Nancy Shoemaker will do branch's financial review.
- Discussed options for other program platforms which were suggested by member Valerie Dillon-Mattos. Sandy Kirkpatrick tested ProBoards and a private Facebook group.
- President Harriet Tower thanked the board for her 2018-19 president's gift, a "glass ceiling" pin.
- Harriet Tower reported on new members she recruited at state committee leadership day.

**August**

- Realized that branch website linked to a PayPal account. Determined who owned it (it was a personal account) and removed link from website.
- Distributed summer issue of *Onliner News* to members.
- Conducted a "Getting to Know You" program on private Facebook group as a trial of that platform.
- Received ongoing reporting of status of membership renewals.
- Reviewed, corrected, and approved the 2018-19 Q4 minutes of business conducted by email.
- Updated Branch Resource Guide for 2019-20. Posted it on website.
- Board members began their individual reviews of Policies and Procedures.

- Updated Funds pages on website to reflect the new funds supporting the current national strategic plan.

#### September

- Distributed *Onliner News* to members.
- Distributed survey to members about the private Facebook group “Getting to Know You” program.
- Received report from Nancy Shoemaker’s review of FY19 Finance Report.
- Sandy Kirkpatrick proposed fall program on the topic of immigration, solicited suggestions for speakers, and scheduled it for October.

Signed,

Shelly Johnson