

## **California Online Branch Minutes**

Recorded by Branch President, Sandy Kirkpatrick

**Second Quarter, 2009-2010 FY**

### **October 2009**

- Tech Chair successfully switched to new listservs (branch, board, program and book group), and assigned each a subject-line prefix to make them easily identifiable. Board listserv is set to have replies go only to the sender (it is designed more as an announcement listserv); all other listservs have replies go to entire group, to make them discussion vehicles. Tech chair gave each chair the option to administer subscriptions of their respective listservs themselves, or to have the tech chair handle them.
- President sent out first of monthly News Notes on branch listserv to enhance branch communication. Tech Chair archived monthly copies on branch website, in Members Only section.
- Board discussed proposals from president to amend branch bylaws to:
  - Eliminate a separate public policy chair, since our programs usually have a public policy focus, making the two positions overlap.
  - Eliminate the secretary position on the board and make the president responsible for keeping the business records (either taking minutes herself or delegating that job).
  - Eliminate the requirement for a parliamentarian, whose main function has been to receive/report board votes. Instead have all board votes taken on the board listserv so that they are transparent and there is no question about the result.
  - Appoint the nominating committee instead of requiring a branch vote to elect them. This is in recognition of the difficulty in getting members to serve on this committee.
- Program Chair presented board with a proposal to use the newly-announced AAUW recommendations for policy action concerning ["The Shriver Report – A Woman's Nation Changes Everything"](#)
- Board started planning for branch fundraising efforts for AAUW Funds.
- Board received the 2008-2009 Financial Review report from Rita Wustner, with confirmation that branch financial records accurately match bank statements and transactions for 08-09. The report had two suggestions for changes:
  - Have the spreadsheet show outstanding checks as of the beginning of the fiscal year to explain the difference between starting balance and bank balance.
  - Have the budget distinguish between gross and net dues.
- President reported to the board the completion of AAUW's required Affiliate Agreement Form.

### **November 2009**

- Board decided that any unallocated LAF donations would be assigned to the Gloria Weston Campus Outreach Fund, and any unallocated AAUW Funds donations would be assigned to the Donna Lilly/Rita Wustner R&P Fund.

### **December 2009**

- Treasurer reported a total of \$150 received in branch donations for AAUW Funds, and that the funds were sent in to the state, designating \$75 for the Gloria Weston Campus Outreach Fund and \$75 for the Lilly/Wustner R&P Fund. Jo Harberson reported that \$1,250 of her Mooneen Leece Giving Circle donation was credited to the Online Branch.